



Access Requirement Form

Part 1: Application Process

This is the process by which bookable access facilities can be requested:

- Purchase a ticket
- Obtain a ticket reference number
- Send your completed Access Requirement Form (only valid with a ticket reference number) and any supporting paperwork.
- We will aim to respond within 5 working days to confirm your requests
- We will then send you a confirmation email with further information

Submitting your form

Email your completed form to: access@stagedevents.co.uk

If you have any questions about this process, contact us via: access@stagedevents.co.uk

Submitting supporting documents

When submitting documents to support your application, we ask that if possible you:

- Scan/photo evidence and attach it with your form when emailing

This helps to speed up the process considerably.

Please feel free to black-out/mask any information that relates to amount of benefit paid or health conditions etc. that might be on any documents submitted.

Part 2: Personal Details

Name:

Address:

Tel/mobile:

Email:

Your Ticket Order Number.

Do you require wheelchair access to the disabled viewing area? ☐ YES ☐ NO

Do you require access to the disabled toilets? ☐ YES ☐ NO

Part 3. Access Provision (Info)

A free ticket for a personal assistant (2:1 ticket)

PaddockFest will provide a single free ticket for a personal assistant **and** two passes for access to the disabled viewing area (if required) and to the disabled toilets (one for the disabled customer, one for the personal assistant).

The disabled area pass will be transferable, allowing access to the disabled viewing area to any other member of your party who would like to enjoy part of the day with you. You do not need to ask for this to be assigned to a particular person as you will collect these passes when you arrive at the site office, next to the main gate on the day of the festival.

Part 4. Supporting Paperwork

1. Automatic Eligibility

A photocopy / scan/photo of one of the following documents (dated within the past 12 months if DLA or Attendance Allowance) makes you automatically eligible for any of the above access facilities. Please check the box next to the evidence you wish to submit:

☐ Front page of DLA letter (no specific rate required)

☐ PIP Awarded

☐ Front page of Attendance Allowance letter (no specific rate required)

☐ Evidence that registered severely sight impaired (blind)

☐ Recognised Assistance Dog ID card

☐ None of the above (see below)

2. Statement (with option to send alternative evidence)

Other means of supporting paperwork, use the box below to state why you require them:

Please email copies of any additional paperwork that supports your application if you have any, or contact us to discuss your application. All applications are judged on a case-by-case basis.

If you wish to submit any additional paperwork to support your statement, please list it in the box below and attach it with your completed form:

Please return this form to access@stagedevents.co.uk

Once the application has been passed, all supporting paperwork is deleted.

All applications must be submitted at least 14 days before the event.